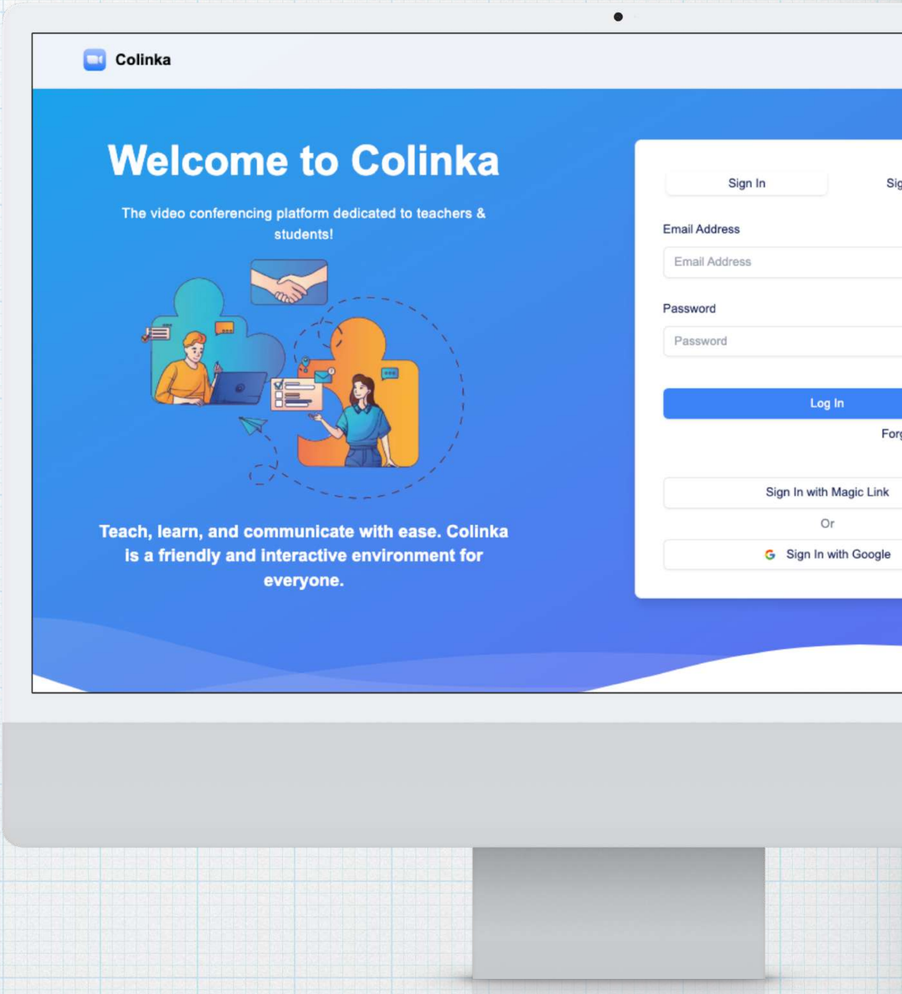
Colinka



Visio Platform - User Guide

(Student)

The account: Student

1. **My account**
   - 1.1 Création & Activation P.3
   - 1.2 Login (3 options) P.4
     - A. Email + Password
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   - 2.2 Dashboard P.11
3. **My courses**
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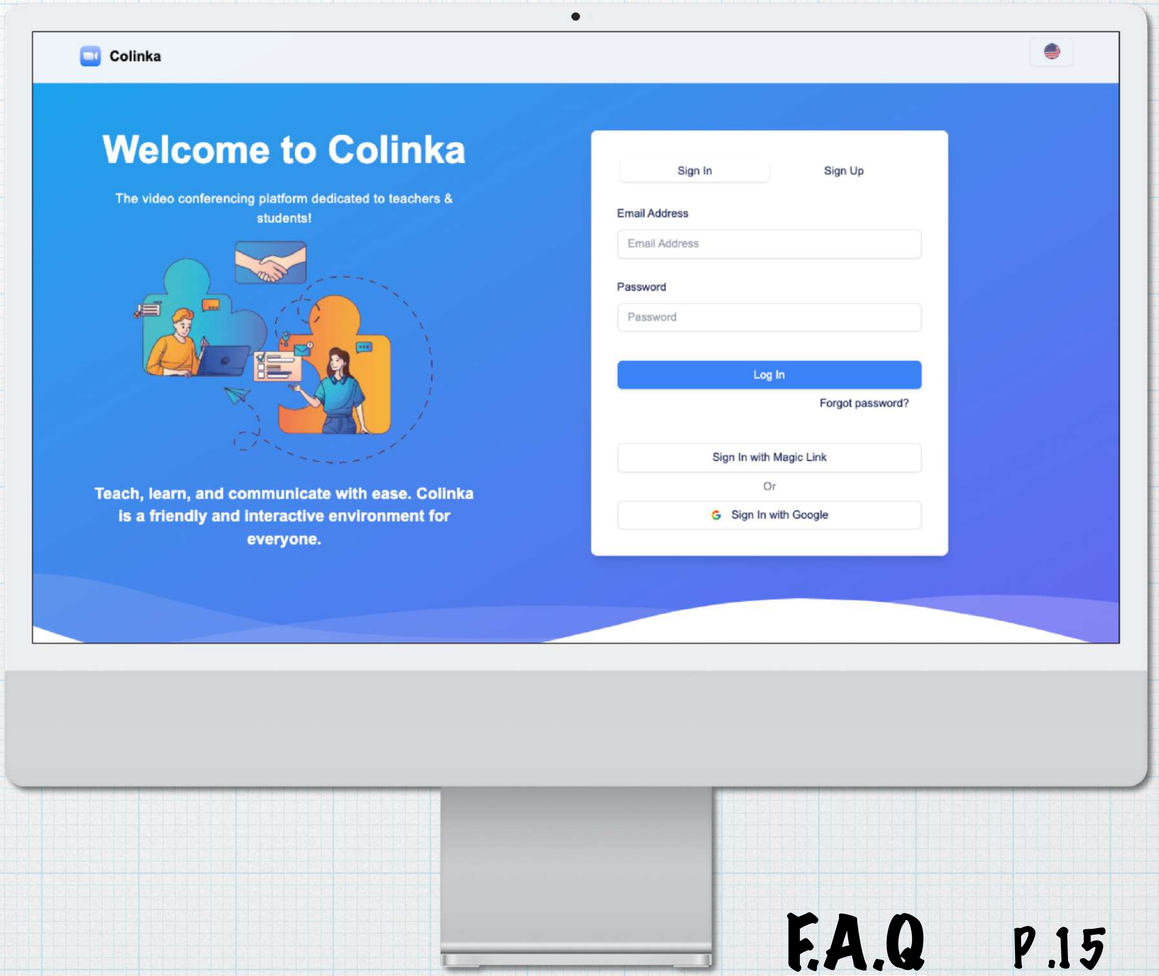
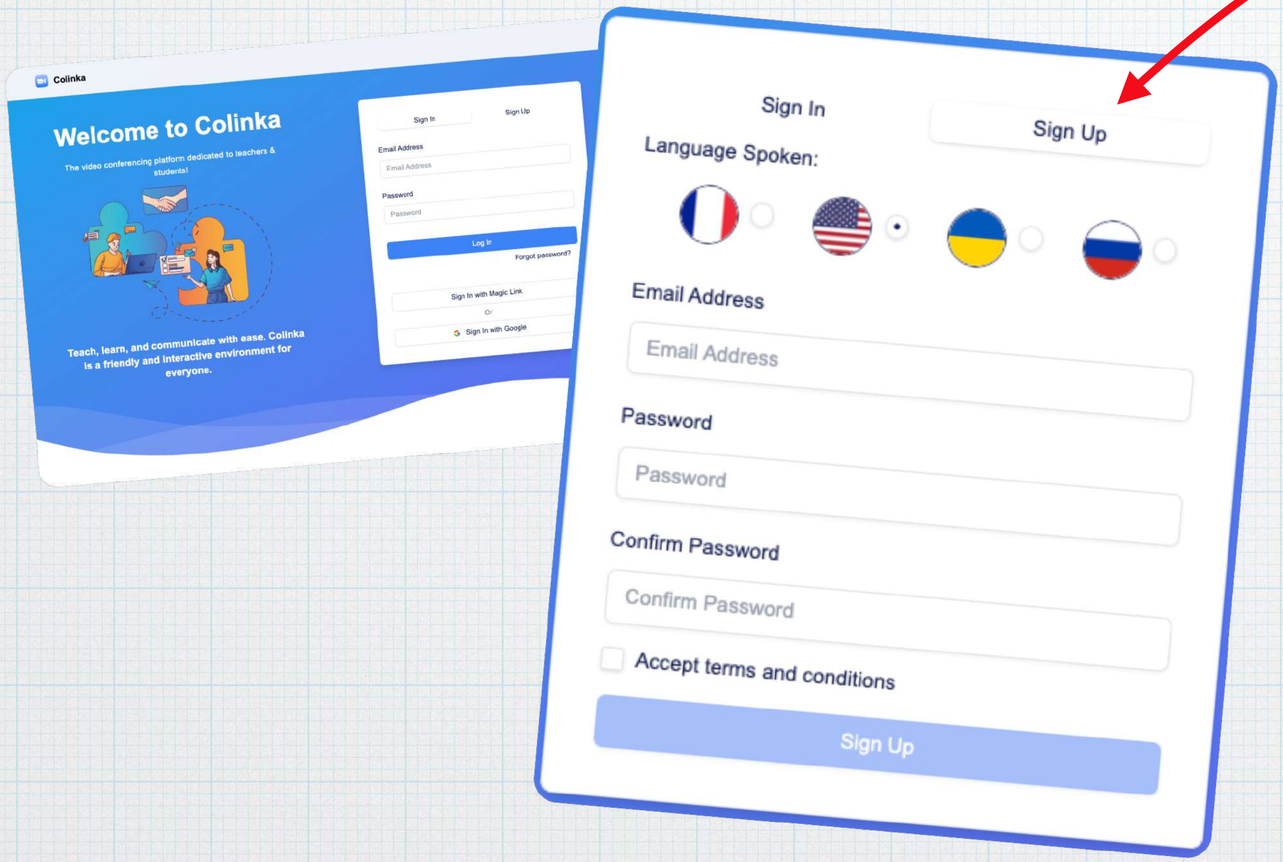


1.1 - Account Creation

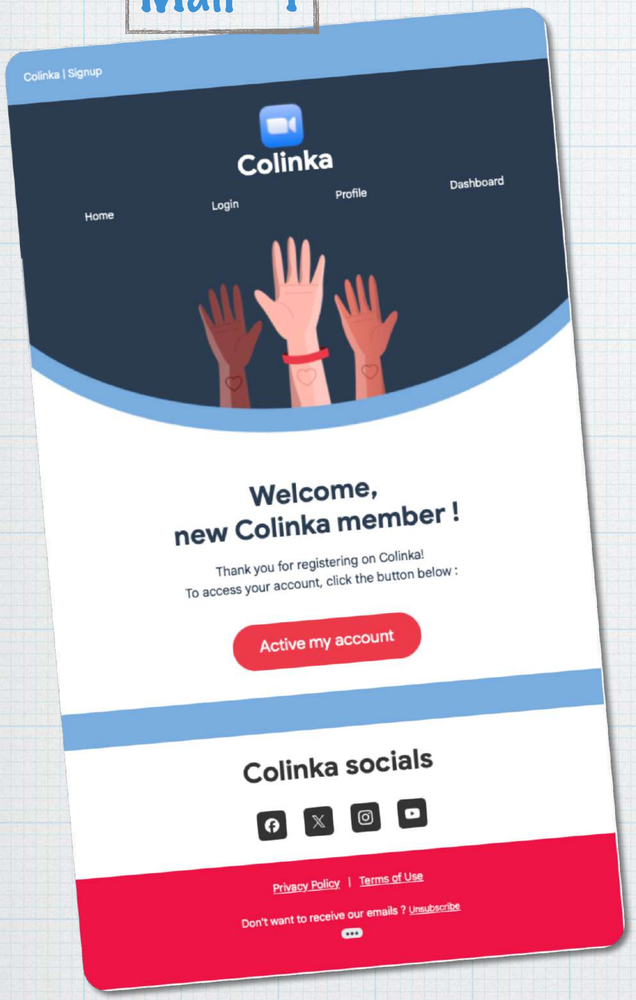


Click on "Sign Up", choose your language, and create your account with your email and password.

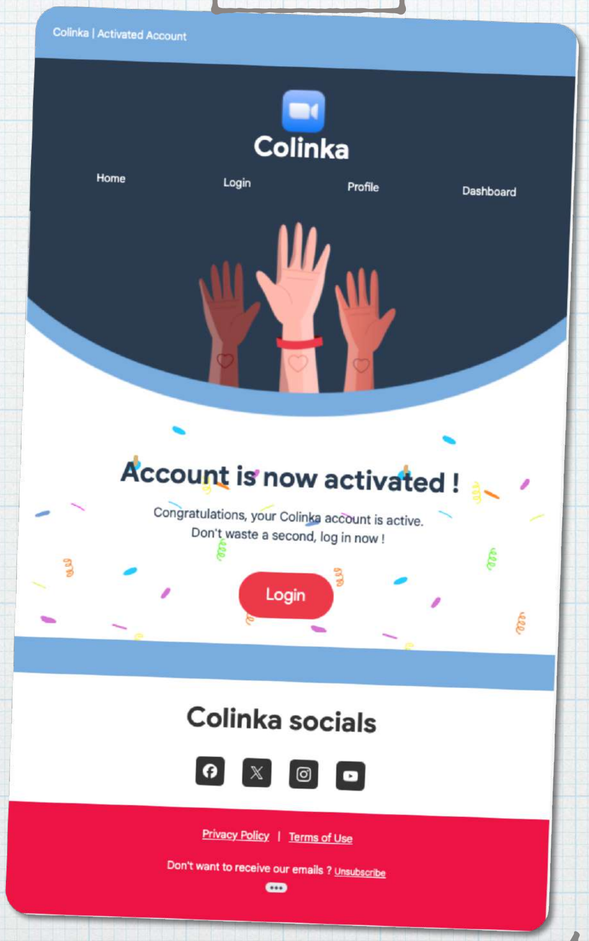
Read the Terms and Conditions (TaC), it's important.

1.2 - Account Validation

Mail - 1



Mail - 2



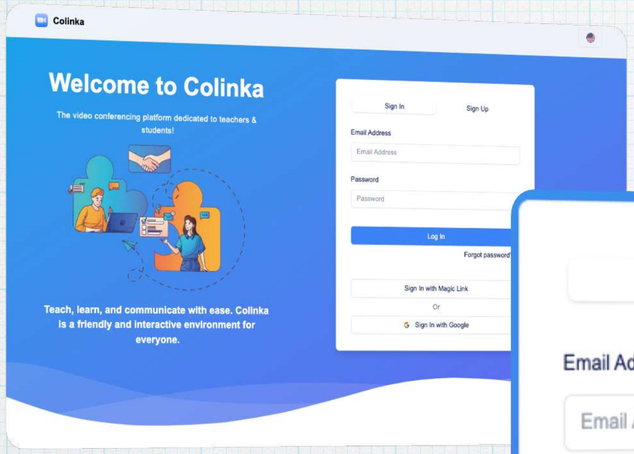
Check your emails, you should have received an account activation request.

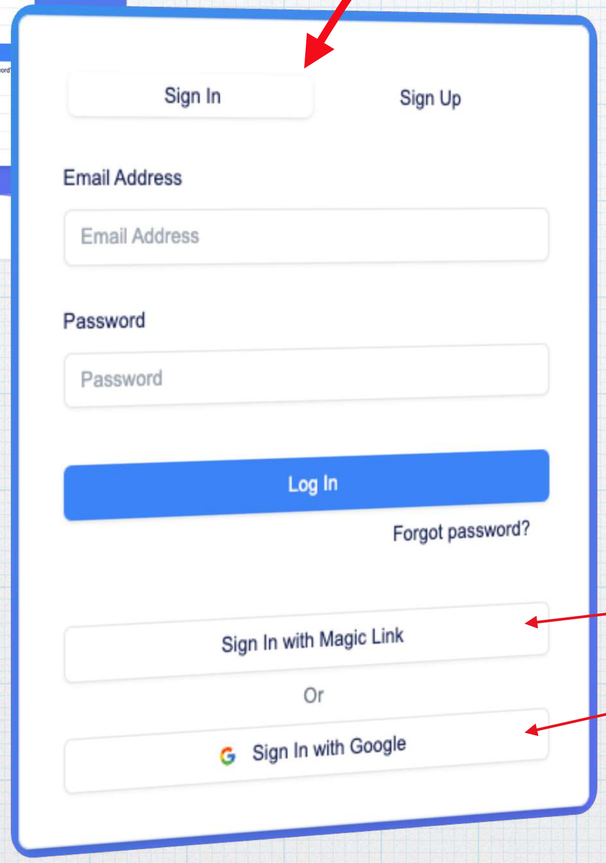
Didn't see it? Check your spam folder!

Found it? Click the « Activate my account » button!

After that, you'll receive a confirmation email that your account is activated.

1.2 - Login

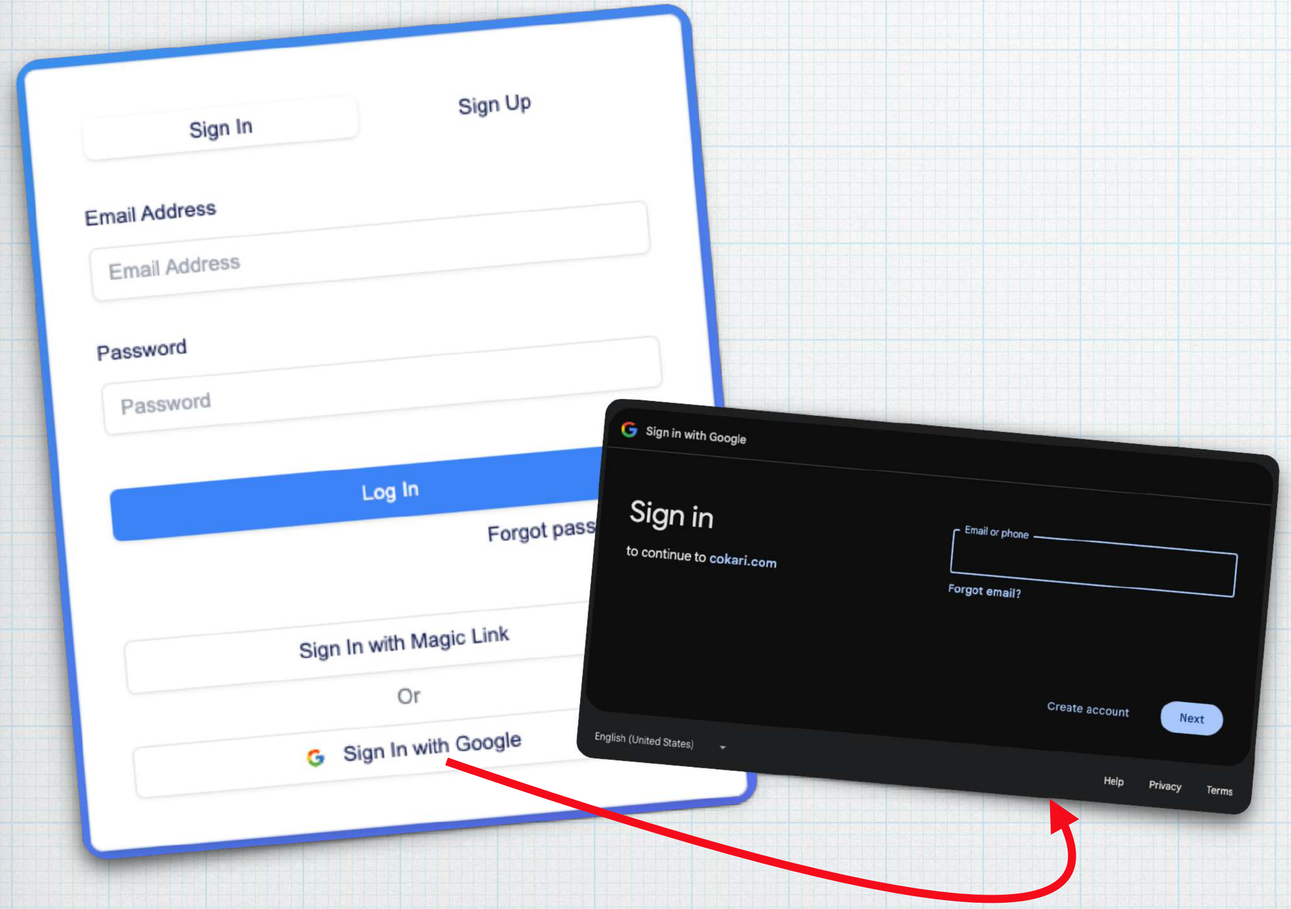




Account created and activated?
Log in with your credentials.

Want to skip the account creation step?

1.2 - Login (With google)

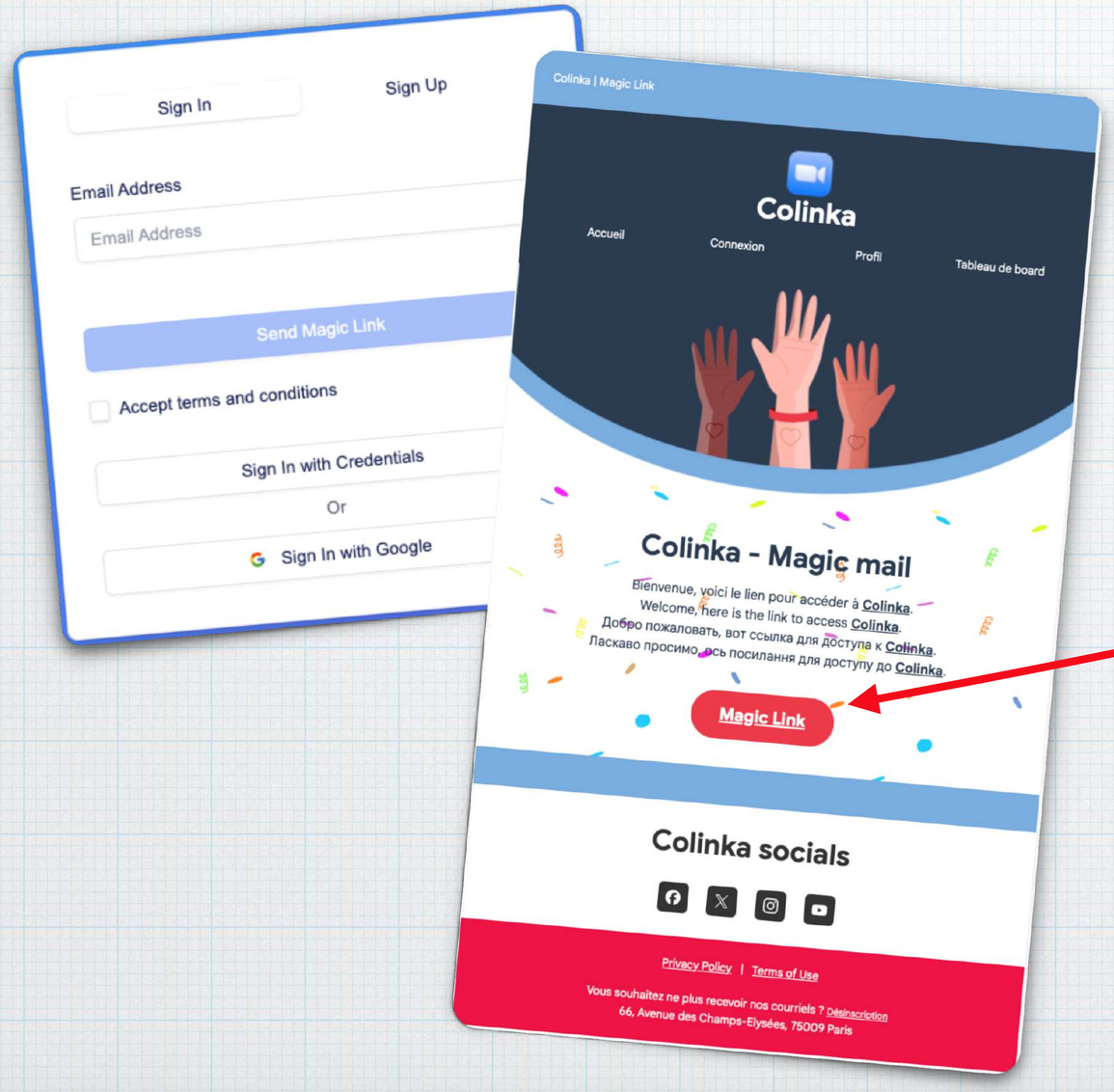


Enter your Google account and click "Next".

It's simple and convenient, just like the magic mail.

More details on the next page...

1.2 - Login (with the magic link)

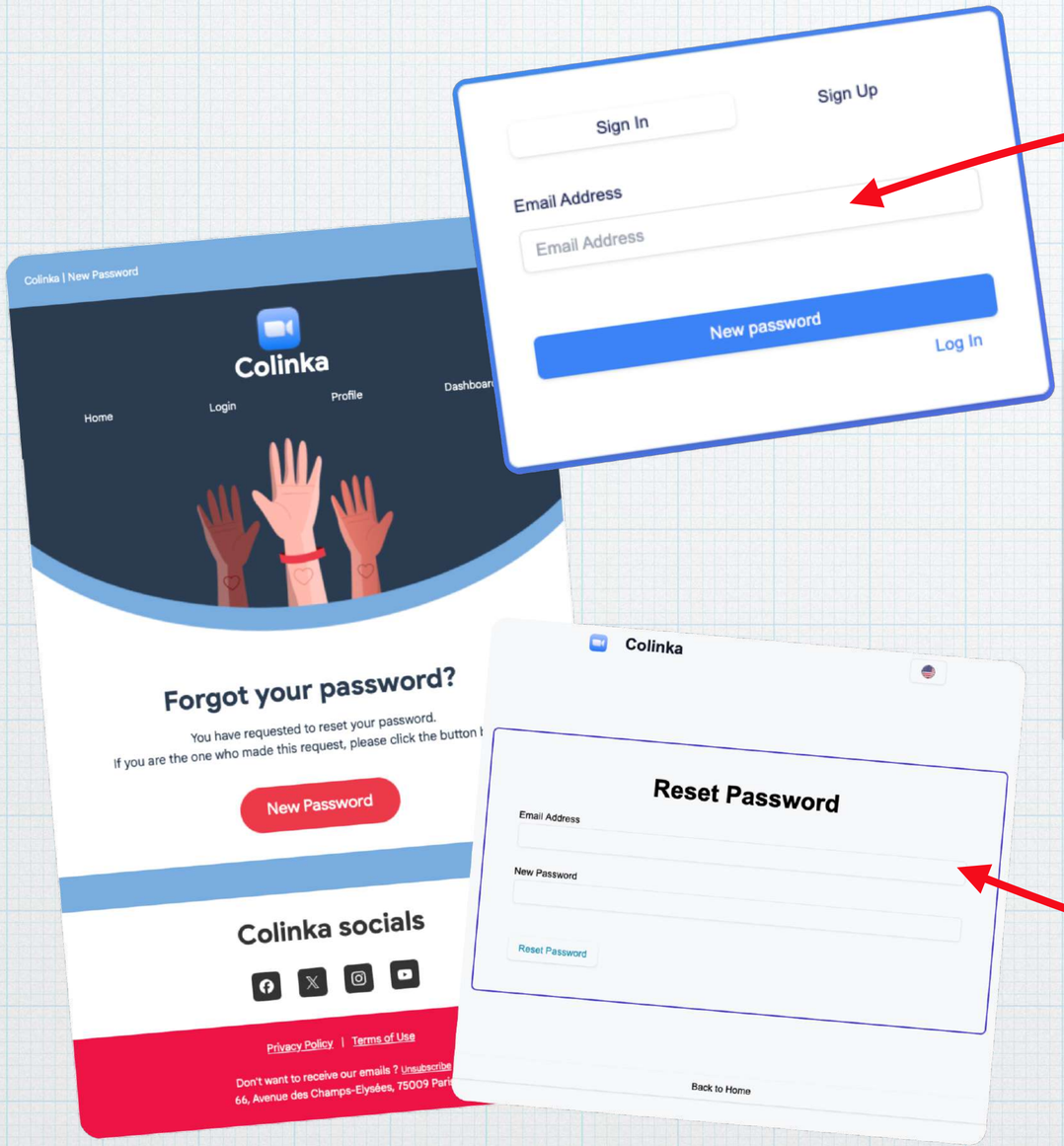


The magic link is easy!
No prior registration, just enter your email and receive a link...

Read the Terms and Conditions (TaC), it's important.

Click and you're connected!

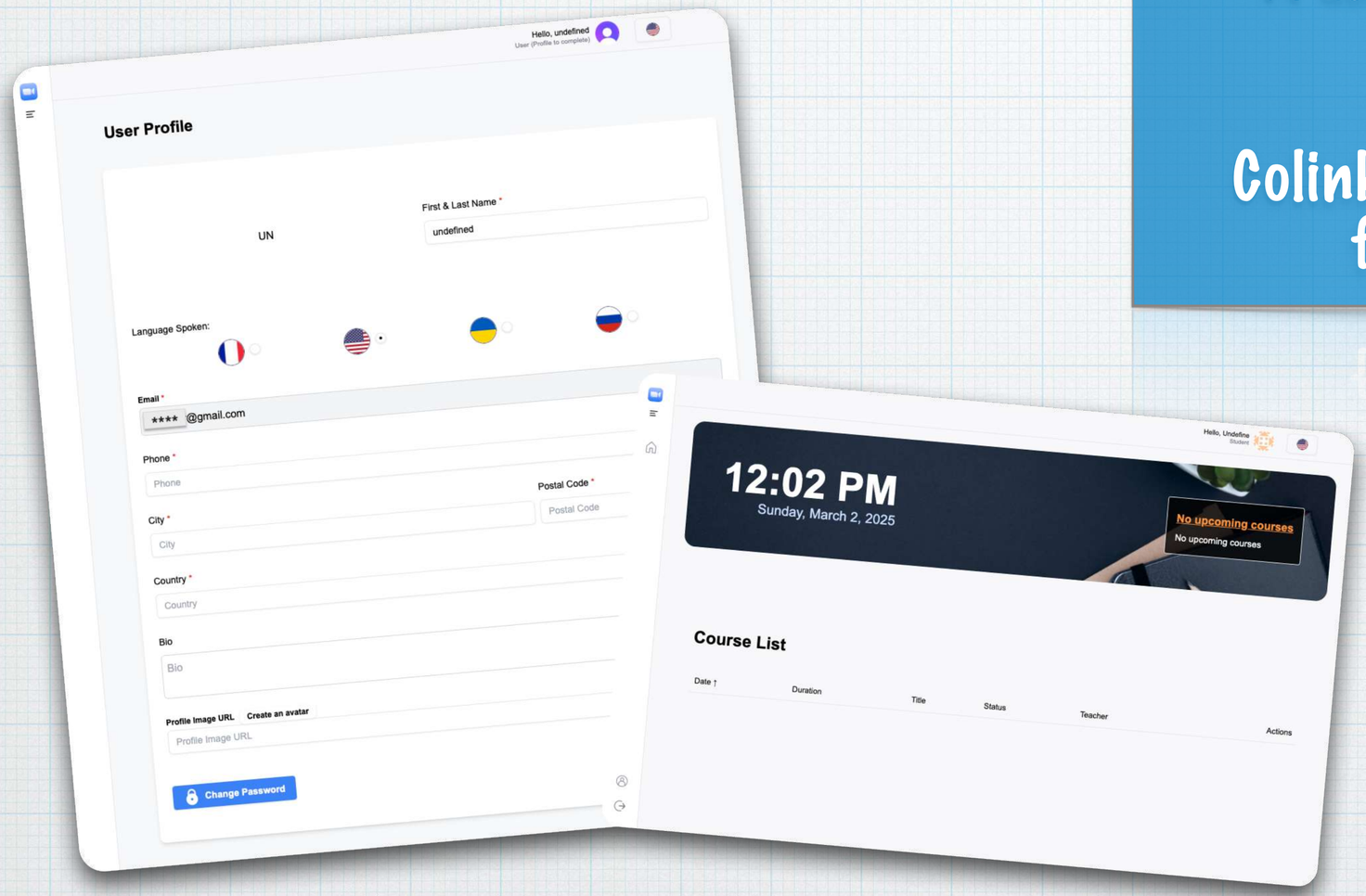
1.3 - Forgot password



Enter your email, then click "New Password". Check your emails, and (normally) you'll get access to the reset page.

It happens to the best of us !

2. - My environnement

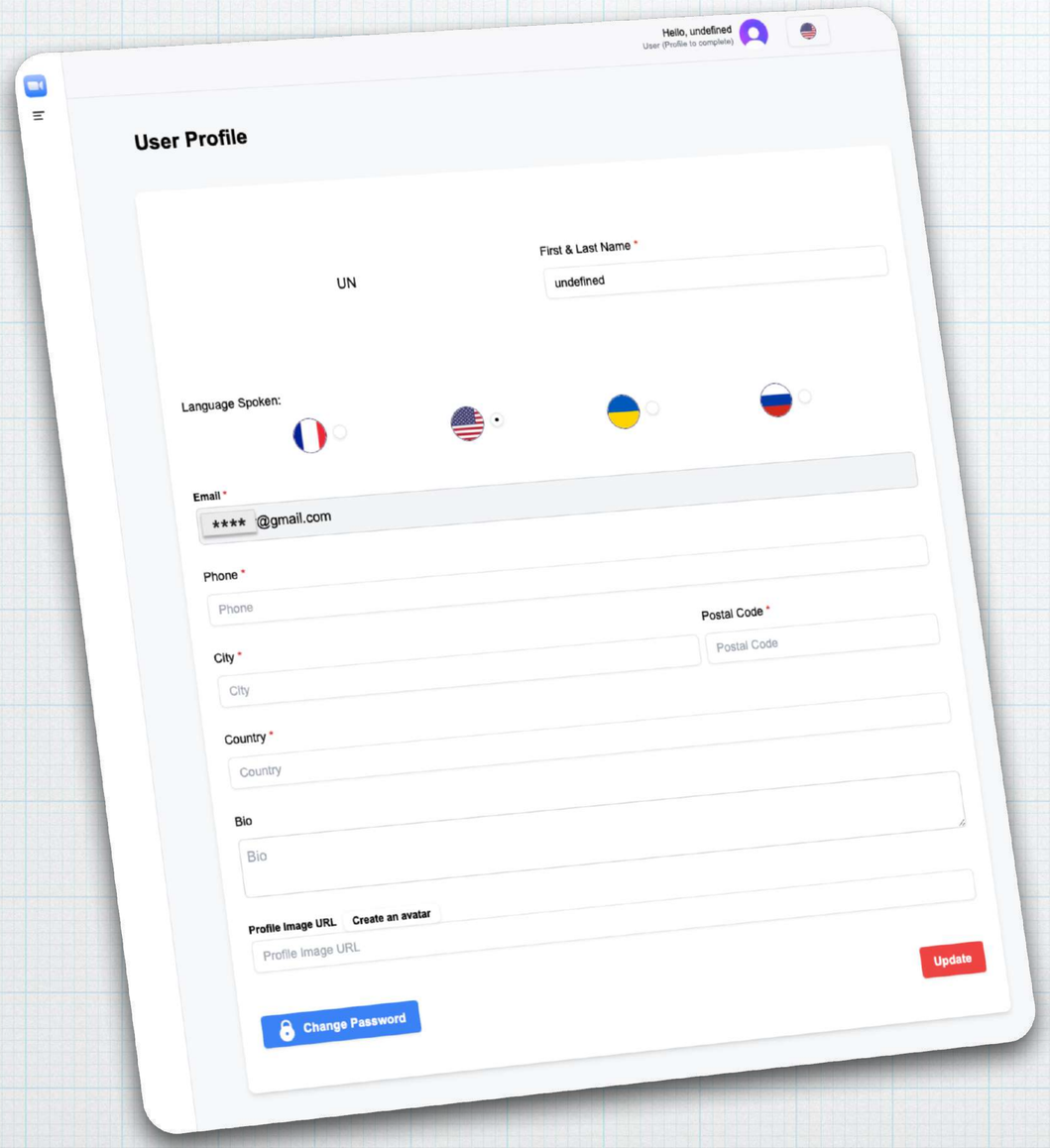


A dashboard, a profile, and that's (almost) it!

Colinka's environment is simple and focuses on the essentials!

That's already great, right?

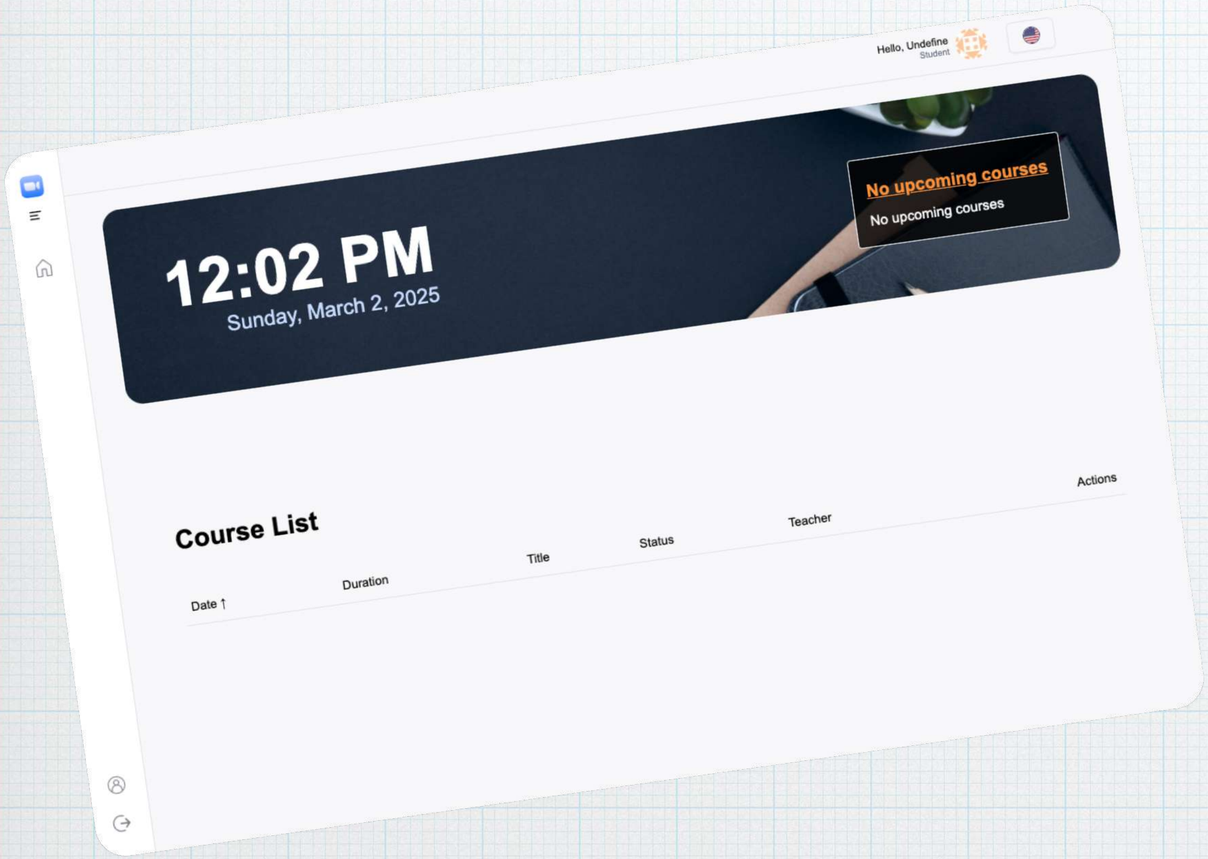
2.1 - Profile



When you successfully log into your account, you must complete your profile without exception !

Your data is secure and well protected !

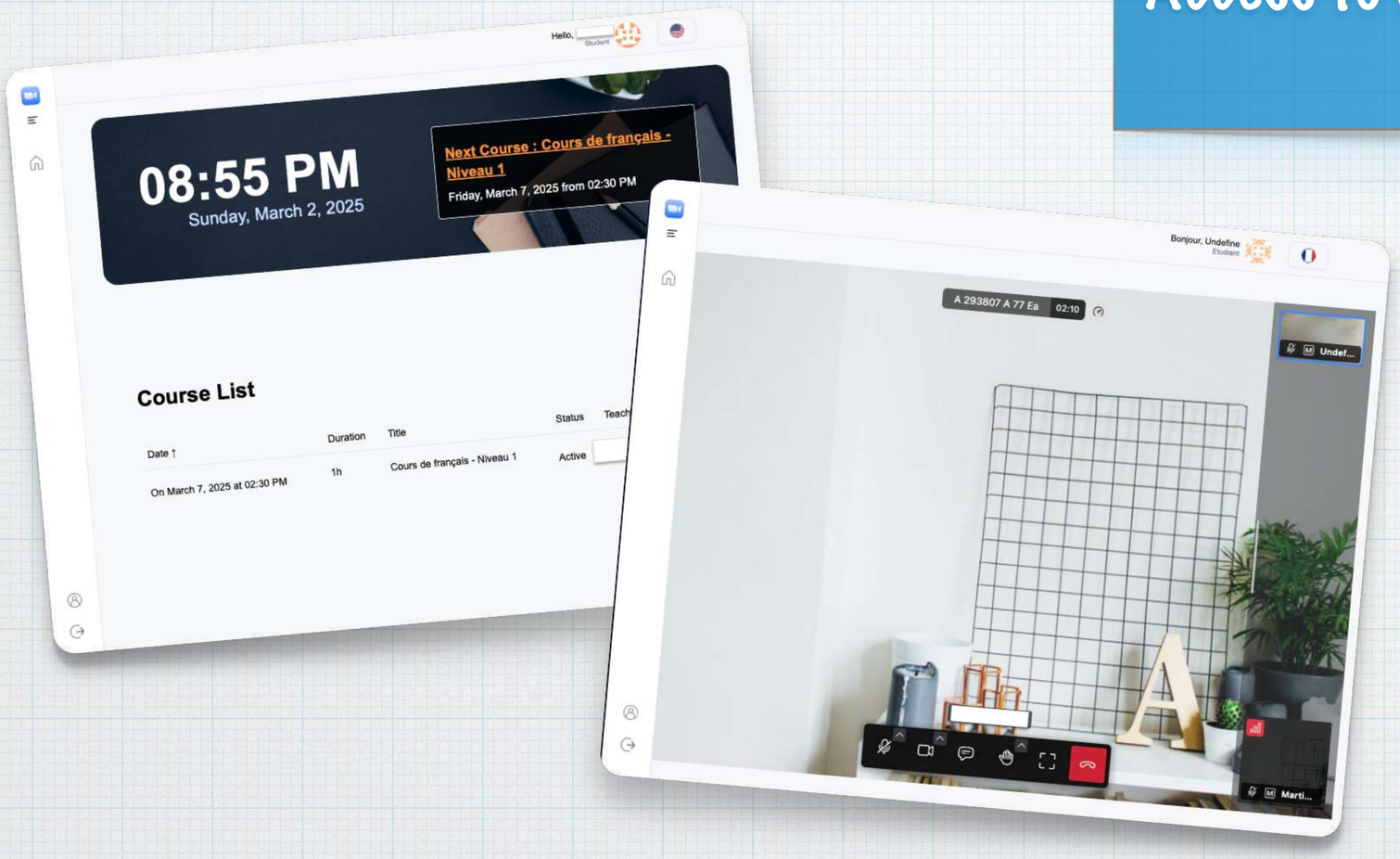
2.2 - Dashboard



This is where everything happens!
When a teacher adds you to a course, it appears in the list...

We'll talk more about it in the « My courses » section.

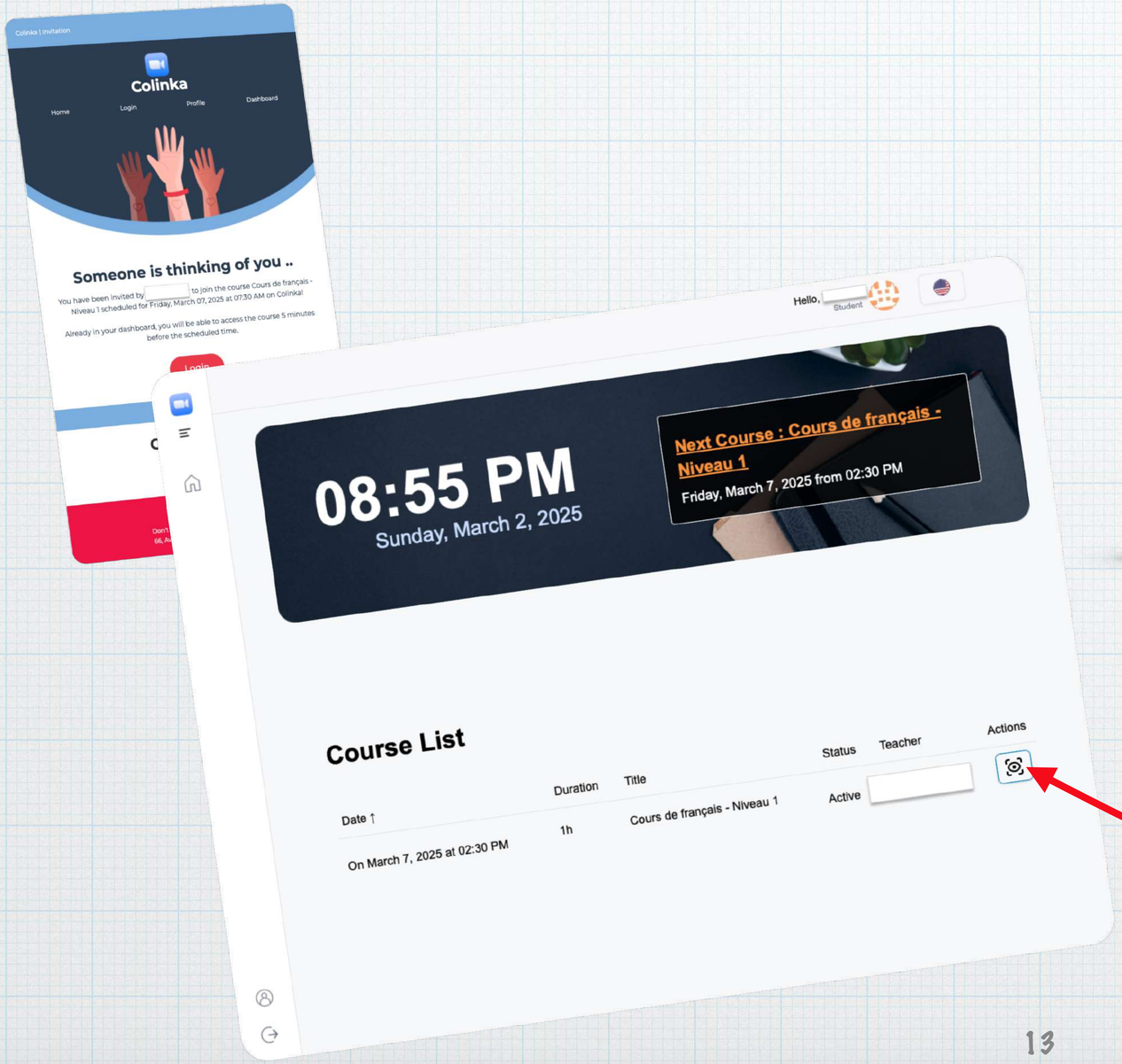
3. - My courses



Access to courses is fast and immediate ! (or almost)

Punctual ? Let's go !

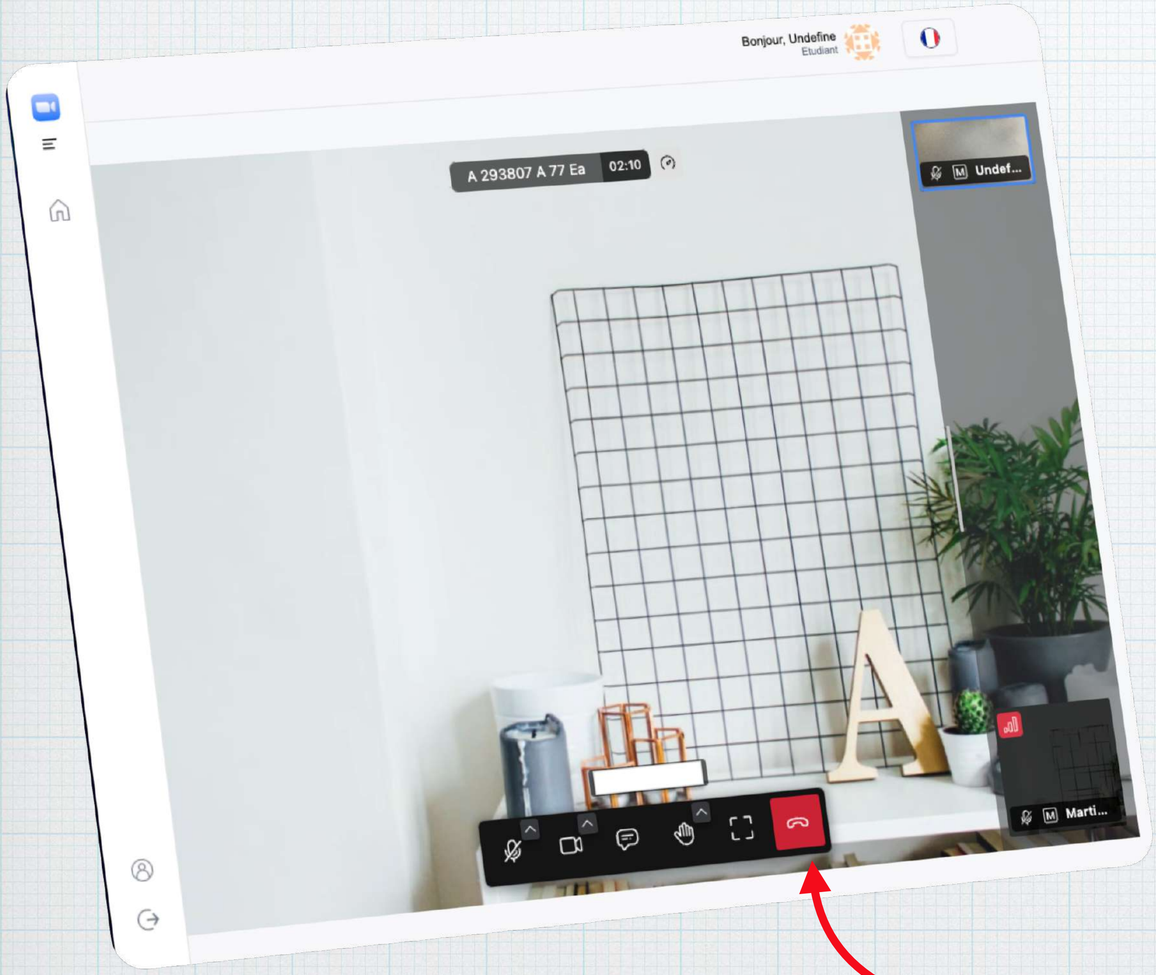
3.1 - New course



Now enrolled in a teacher's course, you will receive an email notification, and your dashboard will display the course.

And how do you access the course ?

3.1 - Classroom



You can access the classroom up to 10 minutes before the scheduled time.

Having trouble? Leave the room and come back.

Frequently Asked Questions

1. My teacher is in a different time zone than me, how does that work ?

No worries! Colinka automatically adjusts for time zone differences. When the teacher schedules a class, the time is adapted to your time zone. The time displayed on your dashboard is the one you should follow. Just make sure your location is correctly set in your profile.

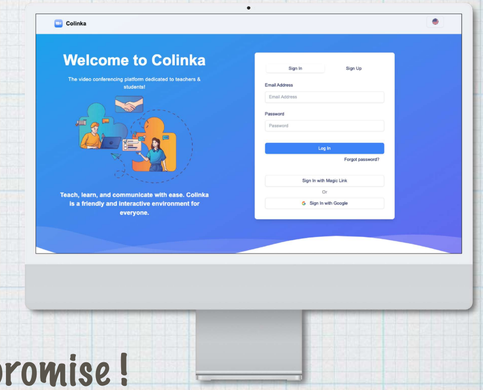
2. How does it work for teachers ?

Curious? No secrets! :) Colinka is just as easy to use for teachers.

They receive short training and dedicated documentation to guide them. Interested?

3. Where does the idea of Colinka come from, and why is it free?

Behind every problem, there is a solution. Colinka was created to allow those with skills and knowledge to share them with those in need. For logistics, we found the best balance... (and we didn't count our hours!)



X. Any recommendations, ideas, questions, bugs, or issues ?

We're here! Contact us at contact@colinka.com, and we'll get back to you with a personalized response, we promise !