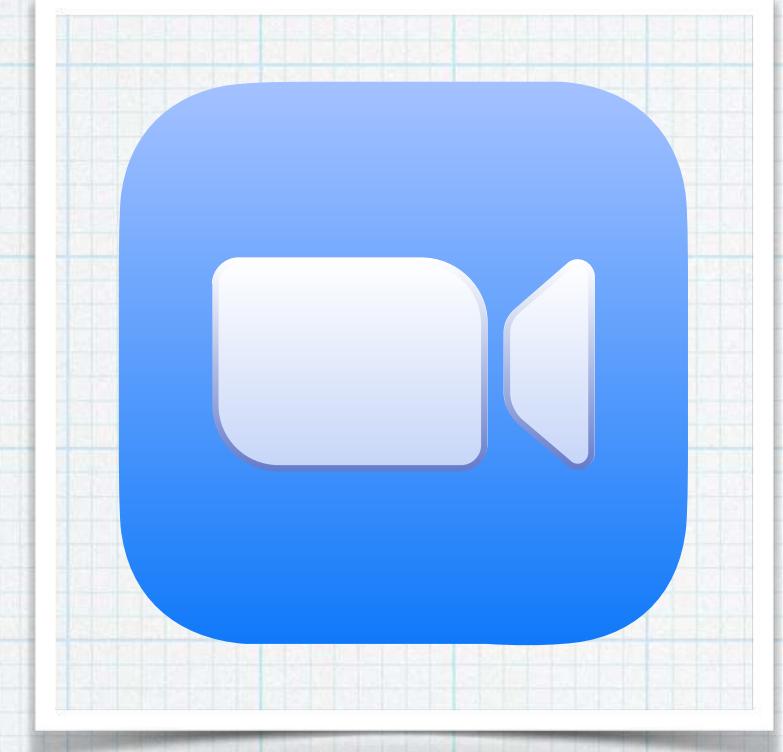


Colinka



Visio Platform - User Guide (Student)





The account: Student

1.

My account

1.1 Création & Activation

P.3

1.2 Login (3 options)

P.4

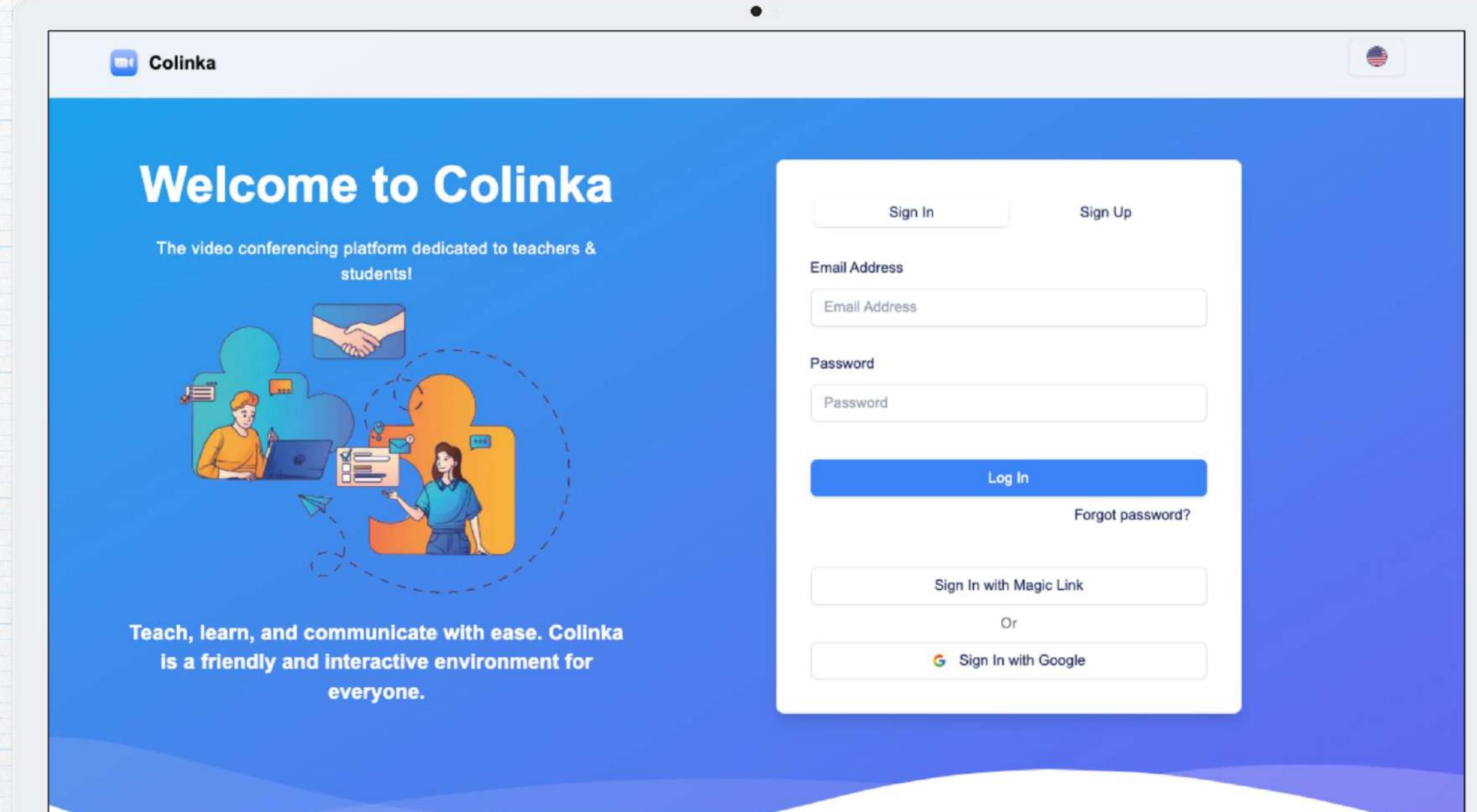
A. Email + Password

B. Google

C. Magic link

1.3 Forgot password

P.8



2.

My environment

2.1 Profile

P.10

2.2 Dashboard

P.11

3.

My courses

3.1 New Course

P.13

3.2 Classroom

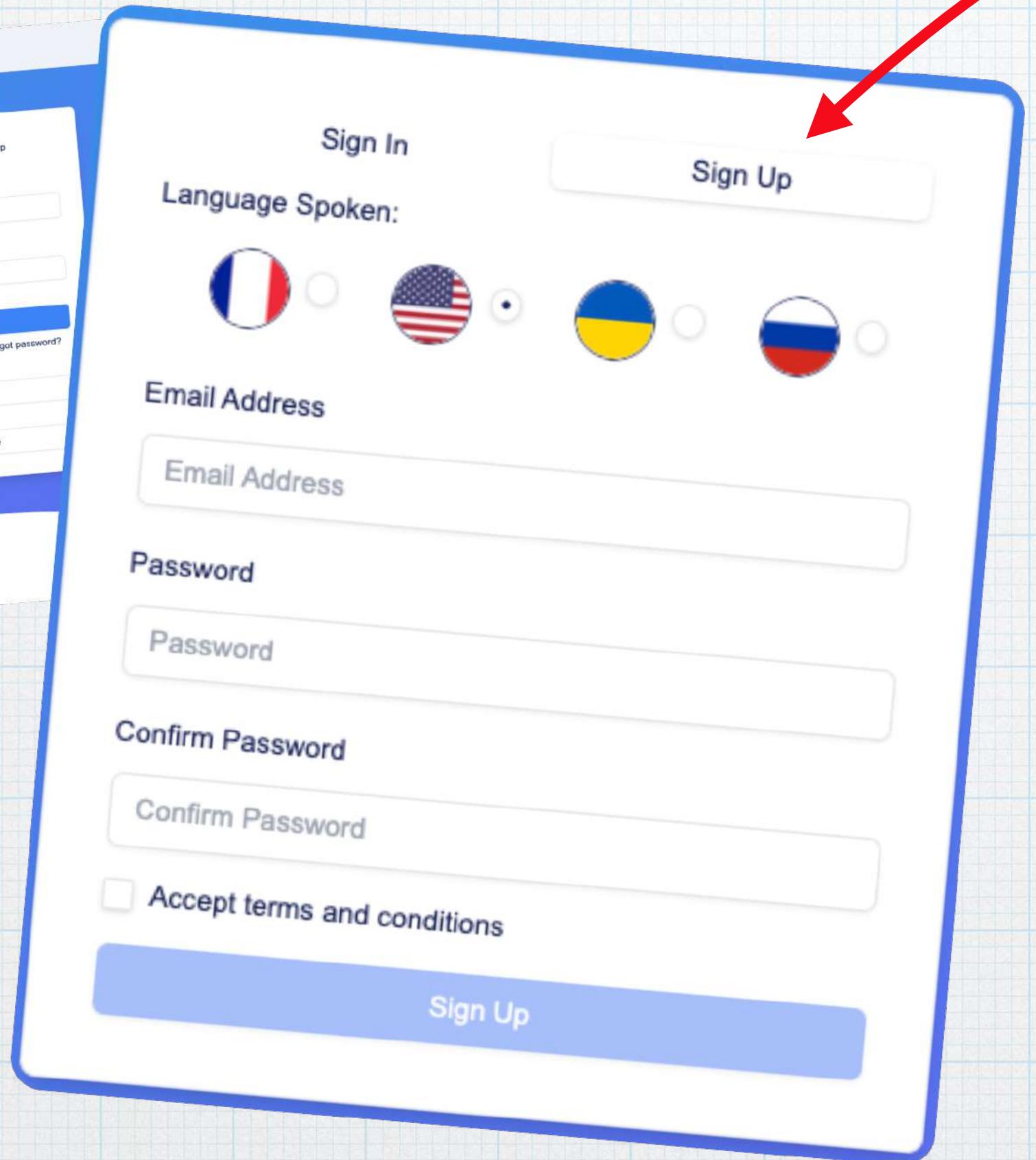
P.14

F.A.Q

P.15



1.1 - Account Creation



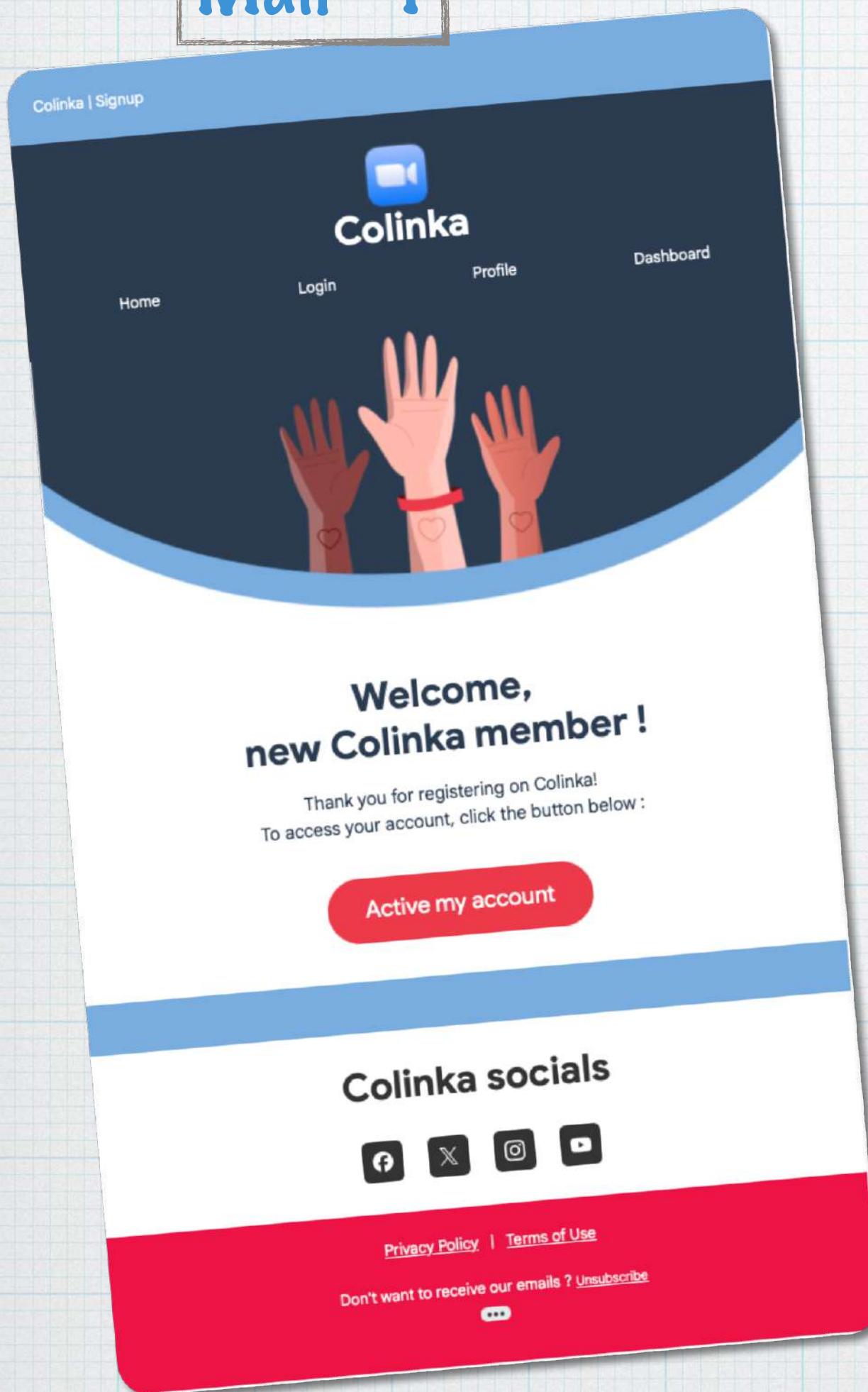
Click on "Sign Up", choose your language, and create your account with your email and password.

Read the Terms and Conditions (TaC), it's important.

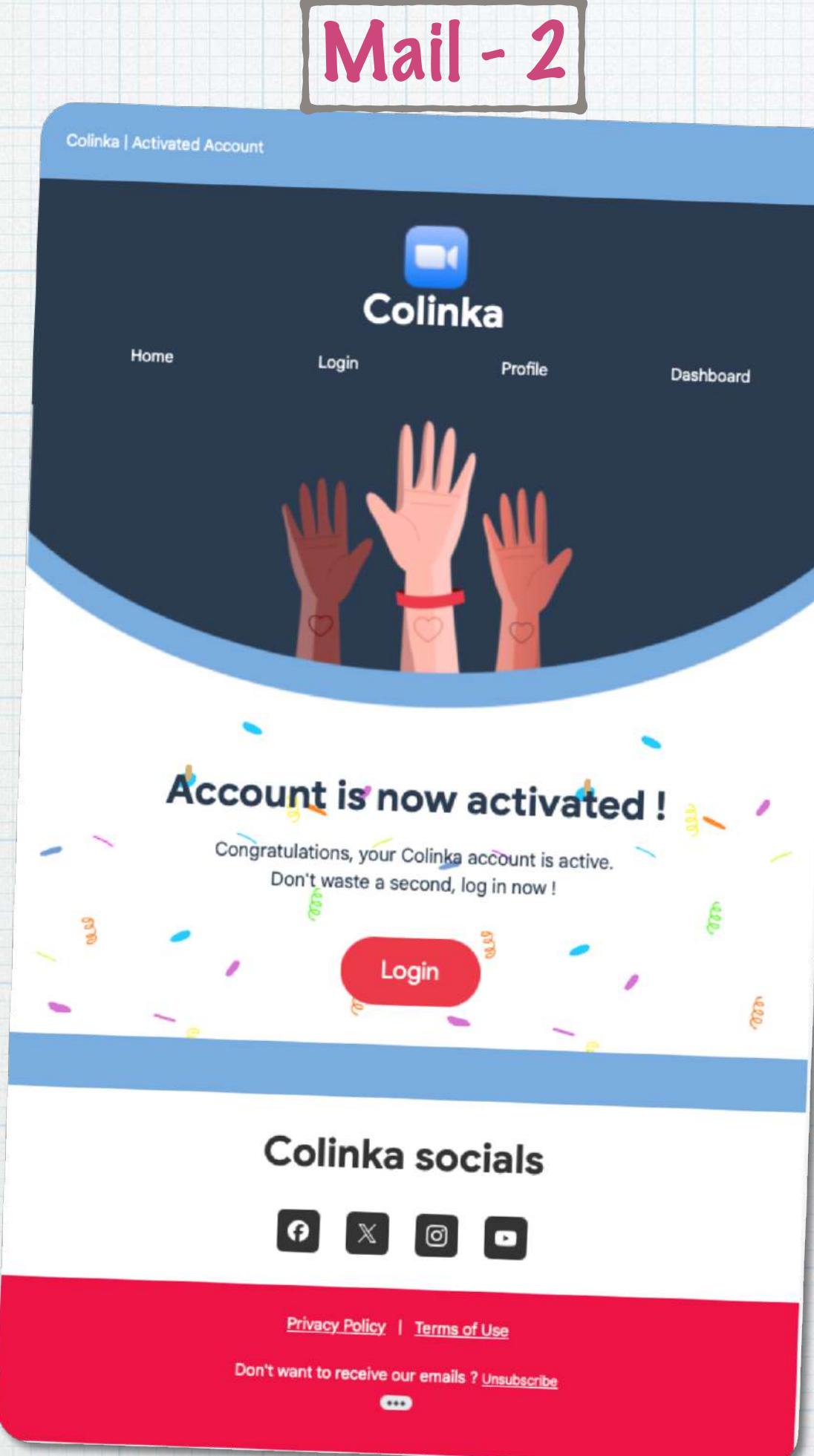


1.2 - Account Validation

Mail - 1



Mail - 2



Check your emails, you should have received an account activation request.

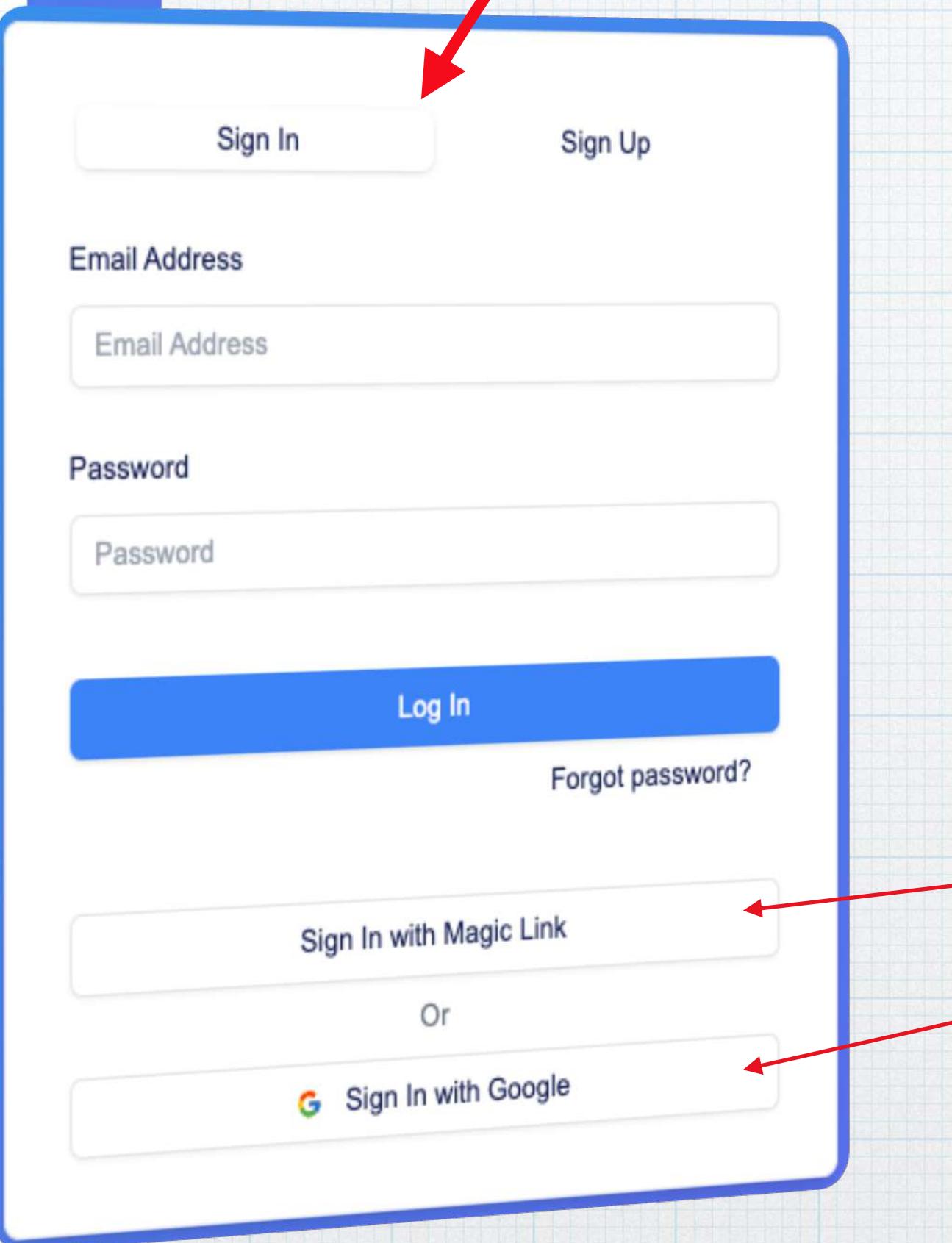
Didn't see it? Check your spam folder!

Found it? Click the
« Activate my account » button!

After that, you'll receive a confirmation email that your account is activated.



1.2 - Login



Sign In Sign Up

Email Address

Password

Log In Forgot password?

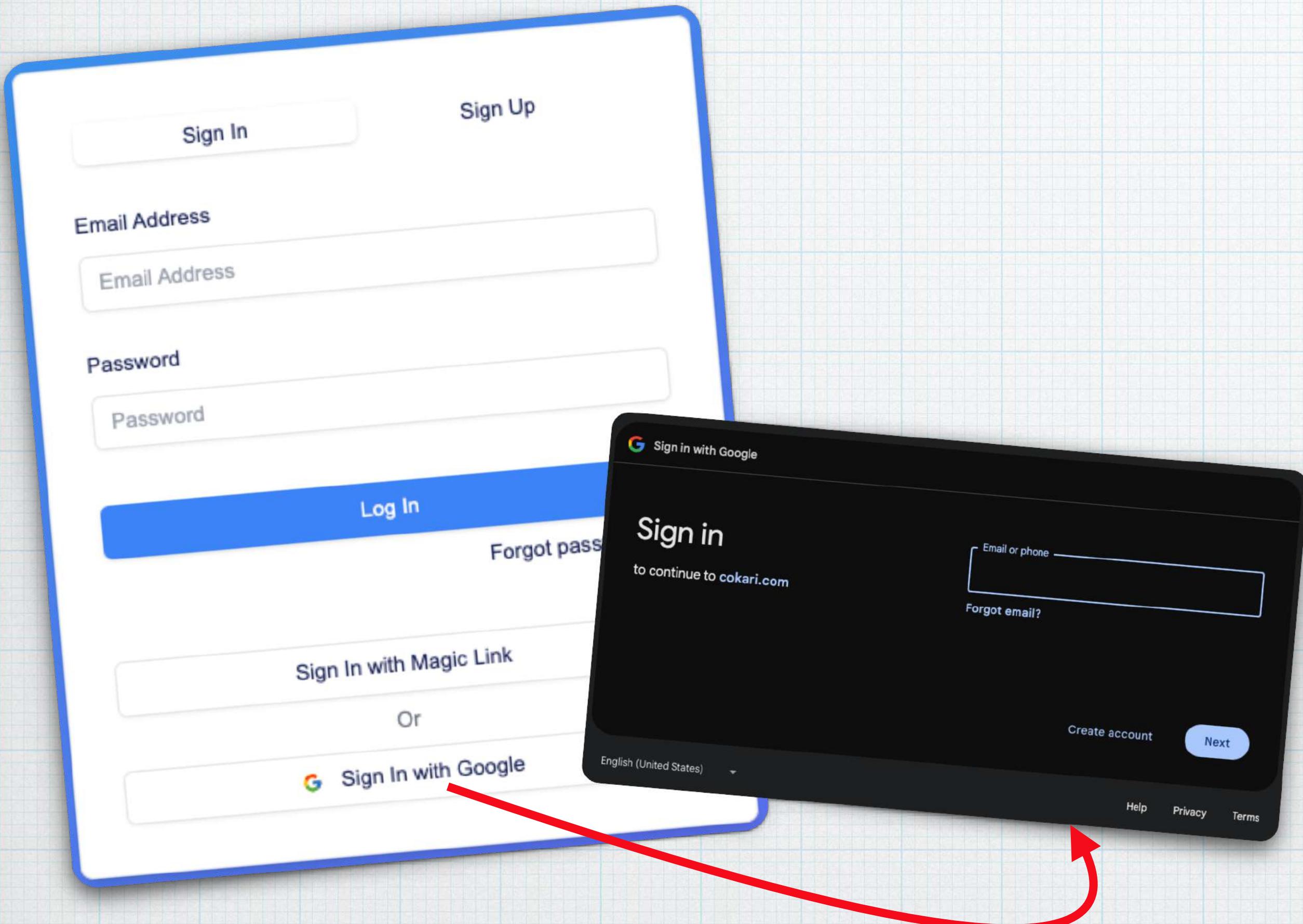
Sign In with Magic Link Or Sign In with Google

Account created and activated?
Log in with your credentials.

Want to skip the account creation step?



1.2 - Login (With google)



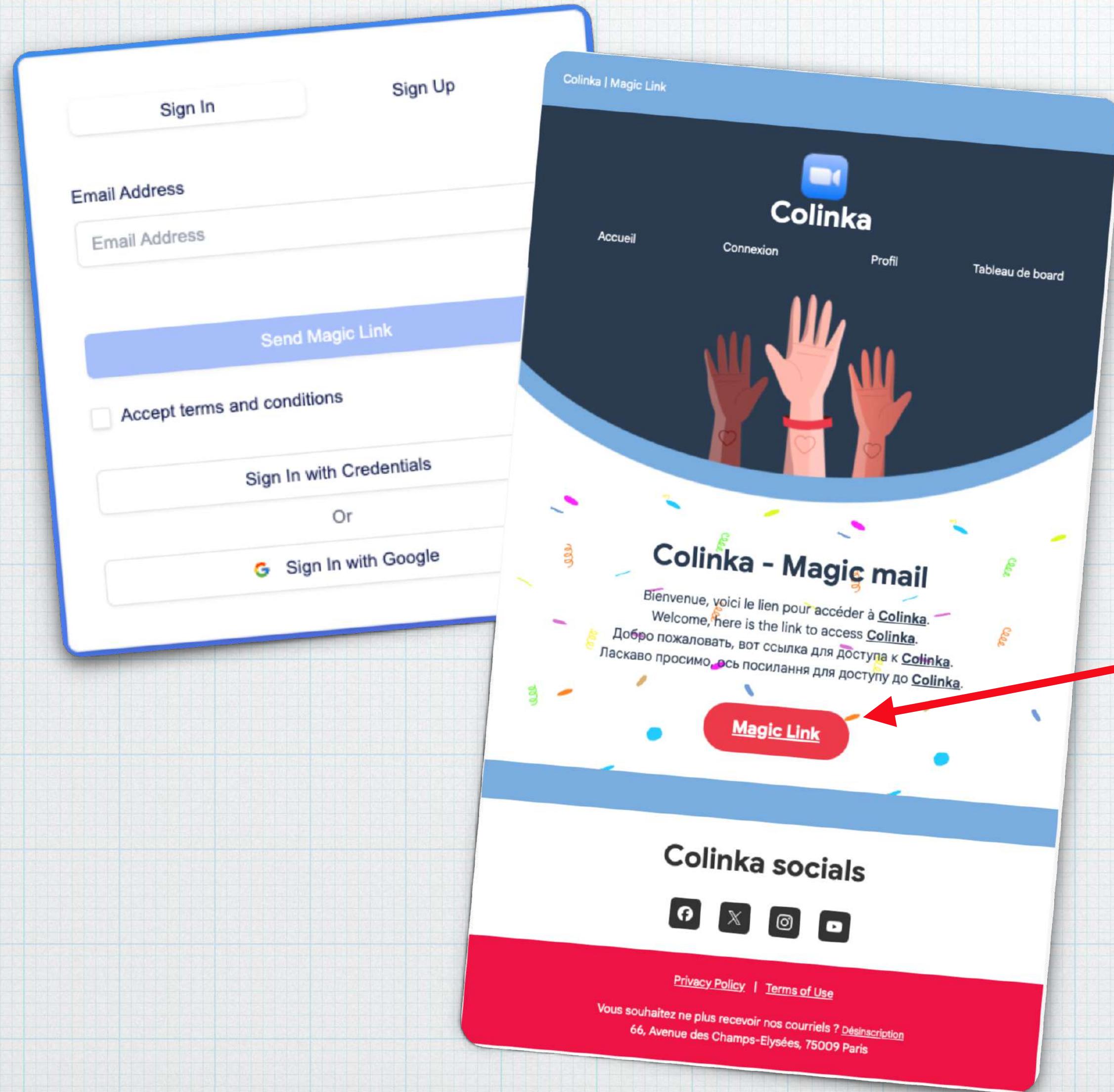
Enter your Google account
and click "Next".

It's simple and convenient, just like
the magic mail.

More details on the next page...



1.2 - Login (with the magic link)



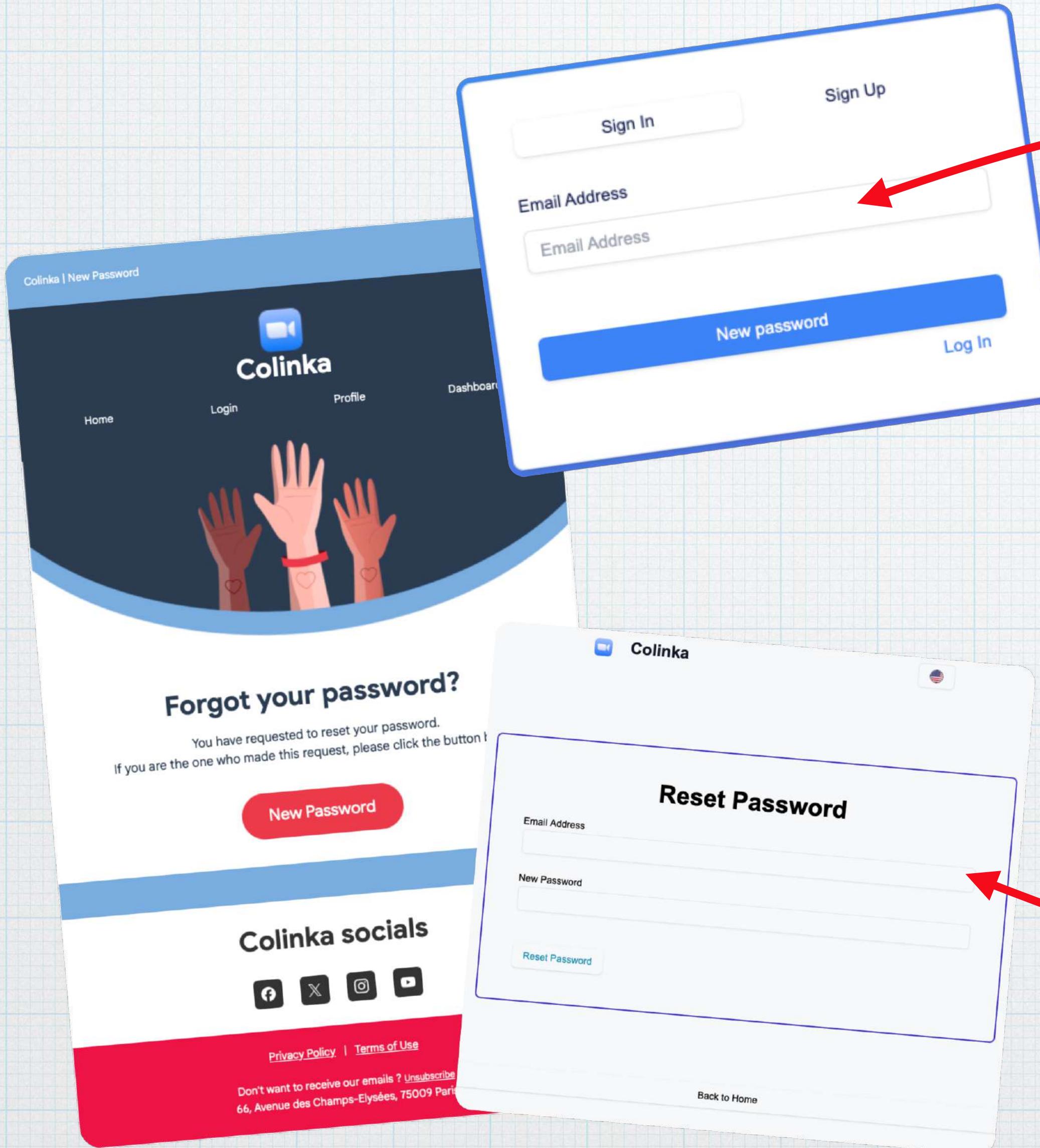
The magic link is easy!
No prior registration, just enter your email
and receive a link...

Read the Terms and Conditions
(TaC), it's important.

Click and you're connected!



1.3 - Forgot password



Enter your email, then click "New Password".
Check your emails, and (normally) you'll get access
to the reset page.

It happens to the best of us !



2. - My environment

The image displays three screenshots of the Colinka platform. The top-left screenshot shows a 'User Profile' form with fields for First & Last Name, Language Spoken (with icons for French, English, Ukrainian, and Russian), and contact information (Email and Phone). The top-right screenshot is a blue-tinted dashboard showing the time as 12:02 PM on Sunday, March 2, 2025, with a message 'No upcoming courses'. The bottom screenshot shows a 'Course List' with columns for Date, Duration, Title, Status, Teacher, and Actions. A large, semi-transparent watermark across the middle of the screenshots reads 'Focus on all the essentials'.

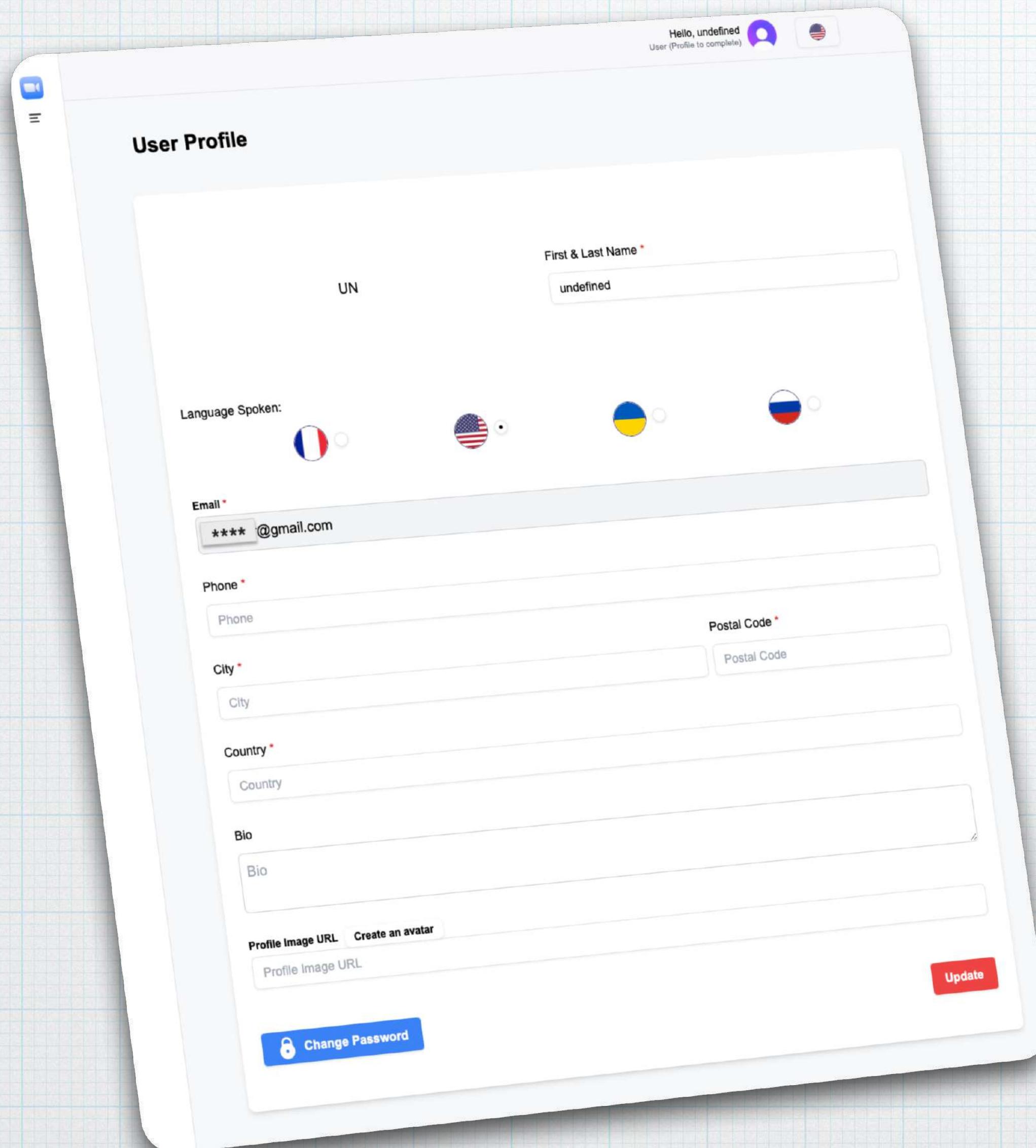
A dashboard, a profile, and that's (almost) it!

Colinka's environment is simple and focuses on the essentials!

That's already great, right?



2.1 - Profile



A screenshot of a user profile form titled "User Profile". The form includes fields for "First & Last Name" (with placeholder "undefined"), "Language Spoken" (with icons for French, English, Ukrainian, and Russian), "Email" (with placeholder "****@gmail.com"), "Phone", "City", "Country", "Bio", and "Postal Code". At the bottom, there are buttons for "Profile Image URL", "Create an avatar", "Profile Image URL" (button), and "Change Password". A red "Update" button is located at the bottom right. The top of the form shows a "Hello, undefined" message and a "User (Profile to complete)" status.

When you successfully log into your account, you must complete your profile without exception !

Your data is secure and well protected !



2.2 - Dashboard

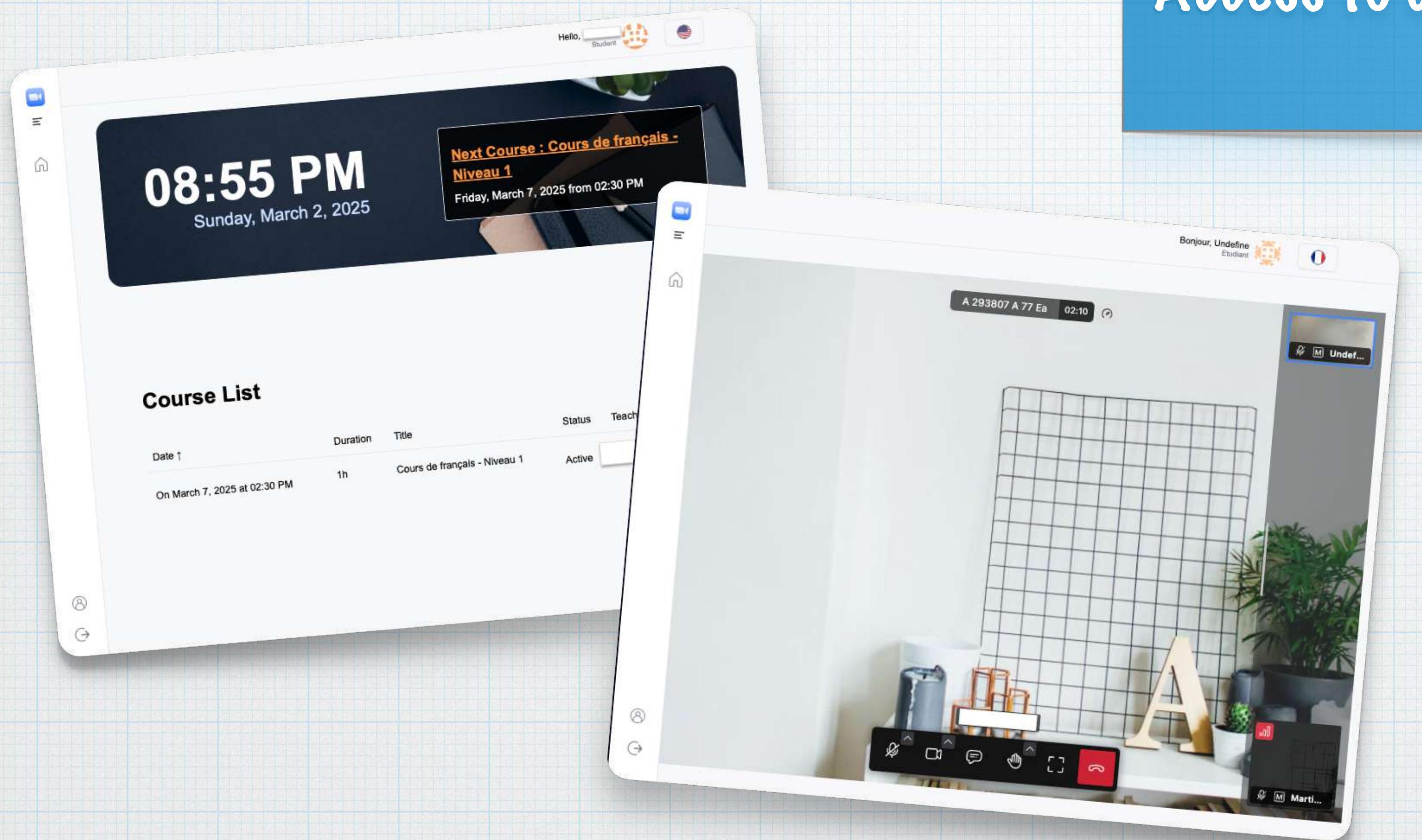
The screenshot shows a mobile application interface. At the top, there is a header with a video camera icon, the text "Hello, Undefined Student", and a small profile picture. Below the header, a large digital clock displays "12:02 PM" and the date "Sunday, March 2, 2025". To the right of the clock is a dark rectangular box containing the text "No upcoming courses" in orange and white. The main area of the screen is titled "Course List" and contains a table with columns: Date ↑, Duration, Title, Status, Teacher, and Actions. The table is currently empty. At the bottom of the screen, there are navigation icons for a profile picture, a back arrow, and a search icon.

This is where everything happens!
When a teacher adds you to a course, it
appears in the list...

We'll talk more about it in the
« My courses » section.



3. - My courses



Access to courses is fast and immediate !
(or almost)

Punctual ? Let's go !



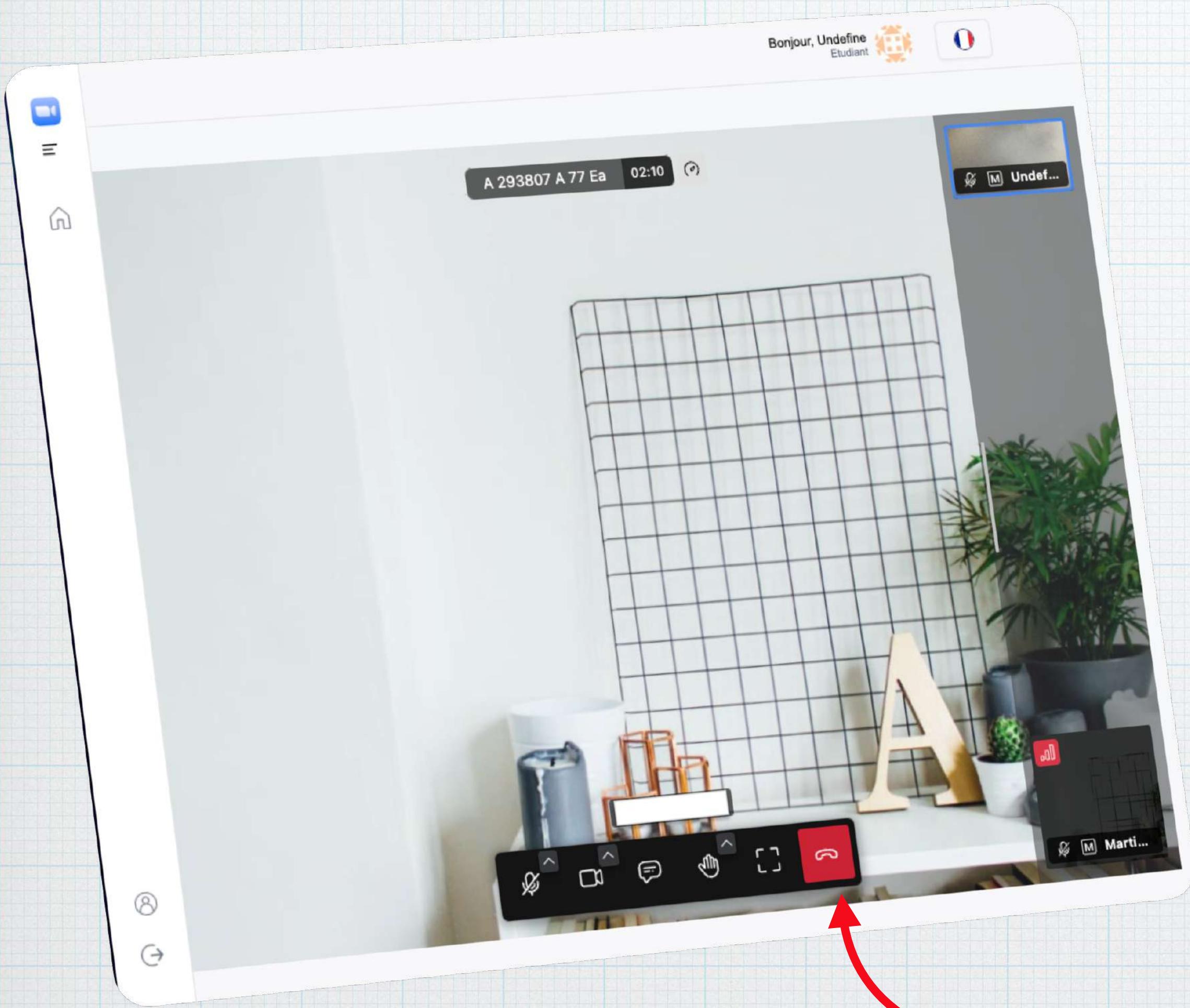
3.1 - New course

Now enrolled in a teacher's course, you will receive an email notification, and your dashboard will display the course.

And how do you access the course ?

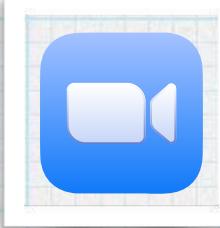


3.1 - Classroom



You can access the classroom up to 10 minutes before the scheduled time.

Having trouble? **Leave** the room and come back.



Frequently Asked Questions

1. My teacher is in a different time zone than me, how does that work ?

No worries! Colinka automatically adjusts for time zone differences. When the teacher schedules a class, the time is adapted to your time zone. The time displayed on your dashboard is the one you should follow. Just make sure your location is correctly set in your profile.

2. How does it work for teachers ?

Curious? No secrets! :) Colinka is just as easy to use for teachers.

They receive short training and dedicated documentation to guide them. Interested?

3. Where does the idea of Colinka come from, and why is it free?

Behind every problem, there is a solution. Colinka was created to allow those with skills and knowledge to share them with those in need. For logistics, we found the best balance... (and we didn't count our hours!)

X. Any recommendations, ideas, questions, bugs, or issues ?

We're here! Contact us at contact@colinka.com, and we'll get back to you with a personalized response, we promise !

